



## Clearview Report Management

product datasheet

### Clearview ECM 5.0 Highlights

#### Business Process Management

**(Workflow).** Organizations can automate repetitive business processes for increased productivity and business intelligence.

**Intelligent Indexing.** Automatically insert index values based on key lookup values.

**Index Value Validation.** Data is accurate. Information worker confidence is boosted.

**External Data Access.** System Administrators can access index values from ODBC databases outside of Clearview, expanding the ECM reach throughout an organization.

**64-Bit.** Processing time is faster than ever.

And much more...

To learn more about Clearview, please visit [www.clearviewecm.com](http://www.clearviewecm.com)

*"One of the most interesting things about the Clearview solution is the extent to which Clearview leverages Microsoft Office SharePoint Server (MOSS) and the Office 2007 system – not just as a platform for delivering core ECM functionality – but also as part of the core user experience.*

*The integration of MOSS and the Office system is pretty much seamless and delivers the power of both the MOSS and Office system document management features in a very comprehensive, Microsoft-oriented user experience."*

#### Ron Sielinski

Senior Product Manager  
Microsoft Office Business Platform

Clearview delivers the industry's most advanced Report Management (COLD; Computer Output to Laser Disk) solution. Clearview enables you to electronically capture and store business content such as reports, statements, and invoices that are generated by your core business applications.

Once your reports and computer-generated documents are stored and managed by Clearview, your organization can improve the quality and accuracy of your business decisions and workplace productivity, streamline process efficiency, enhance your compliance or governance initiatives, and achieve unparalleled levels of Customer service.

### EXTREME PERSONALIZATION FOR INCREASED EFFICIENCY

With a wide range of intuitive report organization options, such as My File Cabinet, My Work Folders, and My Active Reports, information workers can interact with electronic report data the same way they would with their paper-based reports—but without the burden of manual filing and storing—thereby streamlining their daily activities and eliminating redundant tasks.

### SIMPLE, STREAMLINED SYSTEM ADMINISTRATION

Clearview has the most powerful and flexible System Manager module on the market. With Active Directory Integration capability, System Administrators have the option to maintain a single set of user profiles on their network or maintain individual organizational unit, group, and user records within Clearview.

Simple drag-and-drop functionality, and the ability for new and existing information to be quickly added or modified, makes system administration updates and maintenance a breeze. Furthermore, system reporting, auditing, and usage tracking enable System Administrators to easily monitor for maintenance and security purposes.

### ELIMINATE COMPLIANCE, AUDIT, AND EXAMINATION HEADACHES

The advanced audit and tracking capabilities in Clearview are designed for today's compliance and regulatory-sensitive business world. Every single system and user operation in Clearview can be audited—that's the Clearview difference.

### UNPRECEDENTED REPORT CLASSIFICATION AND INDEXING

As your organization grows and evolves, so does the way you classify and index your reports. With years of Report Management expertise, Clearview delivers the most advanced COLD solution available in today's market.

Leveraging XML and SQL Server, Clearview has the highest level of agility in how your reports are categorized and indexed. Unlike legacy systems, Clearview enables you to reclassify or re-index historic reports in a matter of minutes.



ISV/Software Solutions  
Information Worker Solutions  
Data Management Solutions



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### MY ACTIVE REPORTS AND MY SUBSCRIPTIONS

Automatically present information workers with the reports they need on a daily basis, thereby eliminating repetitive and time-consuming searches. Optional email alerts can be issued when reports are ready to be viewed.

### MY SAVED SEARCHES

Enables information workers to save their searches so they can quickly retrieve report data again and again. Either a list of the search results or the entire content can then be emailed, exported, or printed on demand.

### MY FILE CABINET AND MY WORK FOLDERS

Provide information workers with a quick and easy way to access *allowed* reports and files they need on a regular basis, through their very own, customizable, electronic file cabinet and corresponding work folders.

### RELATIONAL SEARCHES

By identifying the relationship between various index values, Clearview quickly locates reports that meet a diverse set of search criteria (for example, range of account balances and transaction types) from a single, simple search.

### ONDEMAND AUDIT AND EXECUTIVE REPORT REVIEW

Exceed audit and compliancy requirements with real-time audit reports targeting specific system operations, time spans, or user activity. Furthermore, managers can use Clearview to review and sign off on required reports electronically and provide a history to auditors to eliminate paper waste and storage, and maintain high security standards.

### ENCRYPTED CONTENT REPOSITORY

To deliver the maximum level of secured content within an organization, an optional encryption module can be employed to securely encrypt each content object introduced and managed in the Clearview native repository.

### INNOVATIVE USER EXPERIENCE WITH CLEARVIEW CLIENT INTERFACES

Information workers can utilize the new, feature-rich Windows Clearview Client with an advanced ribbon interface similar to Office 2007, or utilize the newly designed Clearview Web Client to access content and functionality in a highly intuitive thin client application.

Additionally, the optional Clearview IRISS desktop gadget provides the ultimate user experience with ease of use and personalization. No other ECM provider delivers a wide and varied selection of next-generation user interfaces designed to maximize information worker productivity.

### About Clearview Software

Clearview is the premier innovator of a SharePoint-based ECM solution designed for today's demanding business world.

Our leadership team combines years of industry experience with the latest Microsoft technology architecture and innovation to bring to market a new standard of excellence for Solutions, Services, and Customer Care.

#### Clearview Software

1660 Opdyke Court  
Suite 100  
Auburn Hills, Michigan 48326  
USA

Phone 248.290.0230  
Email [info@clearviewecm.com](mailto:info@clearviewecm.com)  
Web [www.clearviewecm.com](http://www.clearviewecm.com)